

**Curriculum Committee Minutes - November 1, 2018**

**Attendees:** Marvin Kreps, Joe Phelan, Lisa Rosenthal, Jaclyn Savolainen, Laura Schulkind

Jaclyn had requested that this committee review what the District offers its most advanced learners so we spent most of the meeting on this topic. Joe provided a copy of Policy 4322 (Programs for the Gifted and Talented), and he and Marvin provided some background. There has not been a Gifted and Talented (G&T) program in RCSD since at least 1992. Prior to that, there had been one G&T teacher in CLS who provided pull-out enrichment services.

New York State does not mandate providing G&T services or opportunities. NYSED only requires that students in 8<sup>th</sup> grade have the opportunity to take high school courses in mathematics and at least one other area (<http://www.p12.nysed.gov/part100/pages/1004.html>). In our district, the other area is foreign languages.

In the case of math, BMS offers a compacted curriculum which condenses three years' worth of instruction into two and enables 8<sup>th</sup> graders to take high school algebra. We use a 5<sup>th</sup> grade placement test plus teacher input, past achievement, and work habits to come up with candidates for the 6<sup>th</sup> grade accelerated math class. In keeping with the District's efforts to be inclusive, interested students may join the class even if they didn't meet the criterion. Acceleration is re-evaluated in the first and second quarters.

Marvin emphasized that differentiation is baked into our curricula at the elementary level. In middle school, content level specialists are introduced, students are offered the opportunity to accelerate in math and they can advance into high school level foreign languages in 8<sup>th</sup> grade if they wish. In high school, we don't select or limit students who want to take AP classes. Joe noted that research has shown increased participation in AP classes has increased benefits to students.

Marvin clarified the terminology of *differentiated instruction*, *tracking* (also known as *ability grouping*), *acceleration*, *heterogeneous versus homogeneous groupings*. Differentiated instruction is a delivery model based on doing a series of pre-assessments along multiple categories and tailoring instruction to meet different needs. The National Association for Gifted Children has a useful glossary and extensive other resources: <http://www.nagc.org/resources-publications/resources/glossary-terms>.

The group discussed some of the issues of equity and access that are inherent in this topic. We also began to talk about some gifted education strategies used elsewhere, keeping in mind that at this point we do not have funding to spare and we want to maintain an inclusive, rather than exclusive, philosophy. This discussion will continue, and Marvin will look into whether it is feasible to compile some useful local datasets.

Websites and resources to explore:

- National Society for the Gifted and Talented: <https://www.nsgt.org/>
- National Association for Gifted Children: [www.nagc.org](http://www.nagc.org)
- Johns Hopkins Center for Talented Youth: <https://cty.jhu.edu/>
- Acceleration Institute: [www.accelerationinstitute.org](http://www.accelerationinstitute.org)

**Next meeting:** Thursday, December 6

Respectfully submitted: Jaclyn Savolainen

4.2.2

**Long Range Planning Committee Meeting Minutes**  
November 5, 2018

**Attendees:** Joe Phelan, Tom Burnell, Laura Schulkind, Diane Lyons, Steve Jenkins

**Citizen's Advisory Committee Meeting**

Next meeting date is Nov 15<sup>th</sup>. All the documents that were worked on last session will be emailed out ahead of time so everyone has the information needed to finalize their priorities.

**Pine Plains Overview**

Joe shared his conversation with Jr/Sr high school model. They felt their HS/Middle School was disjointed with no collaboration. There was a shifting of administrators with the new model and big picture is that there are more positives than negatives. Admins are taking on more responsibility and there was a big effort on rebranding to the community necessary. Some advantages were integrated 6-12 departments, some clubs, etc.

**Enrollment**

We reviewed our enrollment for the year. As of BEDS day we are at 995. In reviewing the enrollment trends, we find that we pick up students randomly over time. Classes that start in the 70s can be in the 80s by high school.

**Long Range Plan/Budget format**

We reviewed some districts that utilize Forcast5 data in their budget and long range plan. We will make decision on format over the next few meetings.

**Next Meeting** November 20, 2018

Respectfully submitted by Steve Jenkins

4.2.3

## **Finance Committee Meeting**

November 5, 2018

Attendees: Joe Phelan, Tom Burnell, Chris Natoli, Mark Fleischhauer, Steve Jenkins, Liz Raum

New Accounting Software – The district demoed Finance Manager and Wincap. Finance Manager has more districts on it and an updated database going for it. A decision will be made shortly. Timeline includes installation, pulling and converting the data in Jan/Feb. Running parallel for the spring and going live for next cycle July 1, 2019. \$60k was budgeted for the software purchase and cost should come in around that. Ongoing annual charges are BOCED aidable with Finance Manager but not with Wincap.

We discussed the advantages of presenting the first draft of the budget on Feb 6. This moves it out a few weeks from prior years, but the advantages are that we will have retirements, inflation numbers, and TRS by then so it will be a more realistic first budget. The finance committee is recommending this change.

We discussed ANE negotiations which are scheduled for Dec 10.

Next Meeting: December 6, 2018

Respectfully submitted by Steve Jenkins

## FINANCE COMMITTEE MEETING

### AGENDA

November 5, 2018

#### New Business

1. Accounting Software Update
2. Budget Transfers
3. 2019-20 Budget Calendar
4. 2019-20 Budget Assumptions
5. 2019-20 Budget Format (Haldane & Ken-Ton)
6. ANIE Negotiations

#### Next Meetings:

December 6, 2018  
1:00 in District Office Conference Room

January 3, 2019  
1:00 in District Office Conference Room

**M I D - H U D S O N**  
REGIONAL INFORMATION CENTER

**FINANCE MANAGER**

Mid-Hudson Regional Information Center (MHRIC)

175 Route 32 North

New Paltz, NY 12561

P: (845) 255-1450 F: (845) 255-9104

November 2, 2018

Proposal for:

Purpose:

Prepared by:

Contact:

Document for Discussion

Rhinebeck Central School District

Implementation & Support for nVision

B. Katherine Goodyear, Financial Services Manager

255-1450 x1330 kgoodyea@mhric.org

\*nVision Base Package

Offer expires December 31, 2018

\*\* one time charge

Base package includes: Accounting, Payroll, Human Resources, Budget & Negotiations

\*\*nVision Base Package

nVision Basic Annual Maintenance

MHRIC Annual Support-Basic

Requisition

nVision Annual Maintenance-Requisition

MHRIC Initial training and support-Requisition

MHRIC Annual Support-Requisition

\*\* nVision Implementation

Standard Conversion Fee - Tier 1

\*\* nVision Training Package (to be completed in partnership with MHRIC)

Hosting at MHRIC

Initial Citrix Licenses

Annual Citrix license

Total One-Time Charges

Total Annual Charges

Grand Total Estimated

	\$	One-Time Charges	Annual Charge
	12,000	\$	4,225
			10,996
	3,000		1,056
	6,548		3,084
	2,400		
	11,500		
	\$	35,448	
		\$	19,361
		\$	54,809

Please sign below, in order for the Mid-Hudson Regional Information Center (MHRIC) to amend the Rhinebeck Central School District service request for 2019-2020 in the amount of :

\$ 54,809

Superintendent and Business Official

(authorized signature and date)

# RHINEBECK CENTRAL SCHOOL DISTRICT

## BUDGET DEVELOPMENT CALENDAR AND TIME LINES FOR THE 2019-20 BUDGET

Date: 10/19/2018

### ACTIVITY

### COMPLETION DATE

Budget calendar adopted by school board.....	October 23, 2018
Budget development guidelines and budget forms distributed to budget developers with deadline date to return to Business Office.....	November 2, 2018
Budget directions and guidelines reviewed with Administrators. Operations and Maintenance requests, Athletic trip requests, and Field Trip requests from all Administrators submitted to the Assistant Superintendent for review.....	December 21, 2018
Budget justifications for staffing review with Administrators begins.....	December 21, 2018
All detailed budget requests, including instructional and non-instructional staffing, equipment requests, supply needs, and contractual expenditures due from budget developers to the Business Office.....	December 21, 2018
Budget justification sessions held with Central Administration. Central Office review concludes. Initial staffing commitments and new program recommendations determined.....	December 21, 2018 thru January 9, 2018
<i>The recommendation of the Draft Budget Proposal will be the result of work by the Building and Central Office Administrators and will reflect input from staff and shared decision-making committees. Areas where revenues and/or expenses have had to be estimated will be so indicated.</i>	
Superintendent present the Finance Committee with "rollover" budget draft for review, discussion, and modification; and fund balance projection.....	January 3, 2019
Superintendent provides first draft 2019-20 budget under development to Board of Education for review, discussion, and modifications.....	February 12, 2019
Presentation and review of Tax Levy Limit, estimated revenues, and tax projection for the proposed budget.....	February 12, 2019
Discussion of 2019-20 Budget under development .....	February 26, 2019
Tax Levy Limit calculation submitted to NYS Comptroller's Office, State Education Department, and Department of Taxation and Finance.....	March 1, 2019
Budget Workshop session for Board of Education and Public (9:00AM - 12:00AM).....	March 9, 2019
Discussion of 2019-20 Budget under development .....	March 12, 2019
First publication of Legal Notice of School Budget Hearing and Vote (Annual Meeting) dates. (Must advertise four times within seven weeks with first publication 45 days before date of Annual Meeting).....	April 5, 2019

**ACTIVITY**

**COMPLETION DATE**

Board study session/final review of the proposed 2019-20 budget under development prior to adoption. Resolution setting date of Vote--District Clerk to give notice.....	April 9, 2019
Second publication of Legal Notice of School Budget Hearing and Vote (Annual Meeting) dates.....	April 15, 2019
<b>Deadline for submission of petitions for propositions and nominations of Board candidates due by 5:00 PM.....</b>	<b>April 22, 2019</b>
Final Date to submit Tax Report Card to State Education Department..... (No later than 24 days prior to Vote)	April 26, 2019
Public Hearing--Board of Education Adoption of Budget and Tax Report Card.....	April 23, 2019
Tax Report Card to newspapers and SED (within 24 hours of BOE adoption).....	April 24, 2019
Third publication of Legal Notice of School Budget Hearing and Vote (Annual Meeting) dates, including availability of budget.....	April 29, 2019
Copies of Budget Available to the public (at least seven days prior to Budget Hearing date).....	May 7, 2019
Budget Hearing (at least seven but no more than fourteen days before the Vote date (Annual Meeting).....	May 14, 2019
Fourth publication of Legal Notice of School Budget Hearing and Vote (Annual Meeting dates) AND mail budget notice to eligible voters.....	May 15, 2019
Annual Meeting (Budget vote and election of Board of Education Candidates).....	May 21, 2019